

DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901

Meeting Minutes

Department of Education
Cabinet Room
Dover, DE 19904
April 6, 2017
5:00 P.M.

Members Present: Diane Albanese, Gerald Allen, Amber Augustus, Jennifer Burton, Nelia Dolan, Darren Guido, David Kohan, Byron Murphy, Darlene O'Neill, Mary Pinkston, Stephanie Smith and Sue Smith.

Members Absent: Stephanie DeWitt, and Rosaria Macera

Others Present: Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Chip Simpson, DOE; Siobhan Sullivan, DOE; Susan Haberstroh, DOE; Donna Johnson, SBE; Valerie Dunkle, Deputy Attorney General, representing the DOE in PSB File Nos. 2016-04 and 2016-05; Deb Stevens, DSEA; Wendy Modzelewski, DOE

I. Opening

- A. **Call to Order:** Byron Murphy called the meeting to order at 5:02 p.m.
- B. **Roll Call**
Rick Lane conducted roll call for the meeting with 12 members present (Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O'Neill, Pinkston, Smith, and Smith).
- C. **Approval of Agenda**
A motion was made by Stephanie Smith and seconded by Jennifer Burton to approve the February 2, 2017 agenda as amended. ***The motion carried*** (12 Yes to 0 No's – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O'Neill, Pinkston, Smith, and Smith).
- D. **Approval of February 2, 2017 Regular Monthly Meeting Minutes**
A motion was made by Gerald Allen and seconded by Sue Smith to approve the February 2, 2017 minutes. ***The motion carried*** (12 Yes to 0 No's – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O'Neill, Pinkston, Smith, and Smith).

II. Presentation

None

III. Public Comment

None

IV. **Executive Director's Report**

Mr. Kenton reported that he:

- Presented to the State Board of Education – February
Regulation 1503 Educator Mentoring (Final)
Regulation 1511 Issuance and Renewal of Continuing License (Publication)
Regulation 1512 Issuance and Renewal of Advanced License (Publication)
- Presented to the State Board of Education – March
Regulation 1511 Issuance and Renewal of Continuing License (Discussion)
Regulation 1512 Issuance and Renewal of Advanced License (Discussion)
- Presented to DASPA on 2/16
- Met with Byron Murphy and Secretary Bunting in the first of our monthly meetings
- Met with Byron Murphy and Shannon Holston to discuss some potential regulations to be brought forward to the LCCC
- Held multiple meetings with Wendy Modzelewski regarding PSB Regulations
- Held several meetings with Donna Johnson from the State Board of Education
- Has been working with DSEA and the Governor's Office on PSB openings
- Met with Mike Wagner, new Driver's Education Associate for the Department
- Met with the PSB Attorney, the Department's Attorney, and the Licensure and Certification Office to discuss possible amendments to 1505.

V. **Discussion Items**

A. ***Proposed Regulation for Approved Examinations and Assessments***

The board discussed options for incorporating approved examinations and assessments of content knowledge and scores into regulation.

VI. **Action Items**

A. ***Regulation 1507 - Alternative Routes to Teacher Licensure & Certification (for Publication)***

Wendy Modzelewski presented Regulation 1507 Alternative Routes to Teacher Licensure & Certification. The Board reviewed and discussed the proposed changes; a suggestion was made to add a definition for 'critical curricular area' in section 2.0.

A motion to approve the regulation as amended for Publication was made by Jennifer Burton and seconded by Amber Augustus. ***The motion carried*** (12 Yes to 0 No's – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O'Neill, Pinkston, Smith, and Smith).

B. ***Regulation 1510 - Issuance of Provisional and Initial Licenses (Publication)***

Wendy Modzelewski presented Regulation 1510 Issuance of Provisional and Initial Licenses. The Board reviewed and discussed the proposed changes and specified the types of standard certificates in a chart in section 21.0 (content, category, specialist, admin).

A motion to approve the regulation as amended for Publication was made by Sue Smith and seconded by David Kohan. ***The motion carried*** (12 Yes to 0 No's – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O'Neill, Pinkston, Smith, and Smith).

C. Regulation 1511 - Issuance and Renewal of a Continuing License (Final Order)

Wendy Modzelewski presented Regulation 1511 Issuance and Renewal of a Continuing License. The Board discussed the proposed changes. The Board also discussed removing section 14.0, correcting PDAC from PCAC in section 15.0, and changing the title of 15.0 to “Options for Relicensure”.

A motion to table the regulation and send it back to the LCCC was made by Sue Smith and seconded by Gerald Allen. **The motion carried** (12 Yes to 0 No’s – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O’Neill, Pinkston, Smith, and Smith).

D. Regulation 1512 - Issuance and Renewal of an Advanced License (Final Order)

Chris Kenton and Wendy Modzelewski presented Regulation 1512 Issuance and Renewal of an Advanced License. The Board discussed the proposed regulation and made a revision to section 3.1 and 5.1 of adding the number of years in number form in parentheses to follow format throughout the regulation. Mr. Murphy determined that the two revisions were non-substantive changes.

A motion to approve the regulation for publication with the two non-substantive changes was made by Mary Pinkston and seconded by Diane Albanese. **The motion carried** (12 Yes to 0 No’s – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O’Neill, Pinkston, Smith, and Smith).

E. License Revocation Decision PSB File No. 2016-05

A motion to move into executive session for the purpose of discussing the content of documents excluded from the definition of “public record” was made by Diane Albanese and seconded by Jennifer Burton. **The motion carried** (12 Yes to 0 No’s – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O’Neill, Pinkston Smith, and Smith).

The Board entered Executive Session and the meeting was closed to the public.

A motion to return to open session was made by Gerald Allen and seconded by Jennifer Burton. **The motion carried** (12 Yes to 0 No’s – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O’Neill, Pinkston Smith, and Smith).

A motion to adopt the decision of the hearing officer as the Board’s final decision regarding PSB File No. 2016-05 was made by Nelia Dolan and seconded by Gerald Allen. **The motion carried** (11 Yes– Albanese, Allen, Augustus, Burton, Dolan, Kohan, Murphy, O’Neill, Pinkston Smith, and Smith to 1 No’s – Guido).

F. License Revocation Decision PSB File No. 2016-04

A motion to continue the matter based on the petitioner’s filing of written exceptions and to allow the petitioner an opportunity to address the Board in person was made by Sue Smith and seconded by Nelia Dolan. **The motion carried** (11 Yes – Albanese, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O’Neill, Pinkston, Smith, and Smith to 1 No – Allen).

VII. PSB Standing Committees

A. Licensure & Certification Criteria Committee

- Chris Kenton provided the Board with an update. The next meeting is scheduled for April 12, 2017 at 6:00 p.m. in the Cabinet Room at the Townsend Building.

B. Professional Development and Associated Compensation Criteria Committee

- Chris Kenton provided the Board with an update. The next meeting is scheduled for April 11, 2017 at 1:00 p.m. in the Cabinet Room at the Townsend Building.

VIII. Public Comment

None

IX. Adjournment

A motion to adjourn was made by Gerald Allen and seconded by Sue Smith. *The motion carried* (12 Yes to 0 No's – Albanese, Allen, Augustus, Burton, Dolan, Guido, Kohan, Murphy, O'Neill, Pinkston, Smith, and Smith). The meeting adjourned at 7:48 p.m.